

CA ASSN. PA|PG|PC

FY 2017/2018 AD HOC COMMITTEES

INTRODUCTION

The California State Association of Public Administrators, Public Guardians, and Public Conservators (CA PA|PG|PC) is a non-profit association representing the Public Administrators, Public Guardians, and Public Conservators from each of California's 58 counties. CA PA|PG|PC's mission is to foster communication between counties, provide education and certification to its members, and provide legislative advocacy on behalf of individuals served by these programs.

The CA PA|PG|PC is governed by an Executive Board comprised of 11 volunteers from various County PA/PG/PC Offices. The Executive Board is responsible for the oversight of the organization and has established standard committees and Ad Hoc Committees (as needed) to assist in carrying out the goals of CA PA|PG|PC. The purpose of each committee shall be consistent with the overall mission, goals, and philosophy of CA PA|PG|PC and the work of each committee shall be consistent with the work, needs, and purpose of the organization. All committees shall act in accordance with Executive Board-approved policies.

AD HOC COMMITTEES

The CA PA|PG|PC Executive Board may create one or more advisory [Ad Hoc] committees to serve at the pleasure of the Executive Board. Ad Hoc Committees are committees formed for a specific purpose and time period. The President of the Executive Board shall appoint and discharge advisory committee members, as recommended by the Executive Board. All actions and recommendations of an advisory committee shall require ratification by the Board before implementation. Below is a list of the Ad Hoc committees for FY 2017/2018 in alpha order, and the responsibilities of each.

BEST PRACTICES COMMITTEE

- *Responsibilities:* To develop procedures for PA/PG/PCs which provide Best Practice guidelines on topics universal to CA Public Administrators, Public Guardians, and/or Public Conservators.
- *Committee Seats:* Committee is composed of no less than eight (8) active members in good standing that are appointed by the Executive Board President. The committee includes a balanced mix of PA/PG/PCs, very small, small, medium, large, and very large County representatives and may be broken into two separate sub-committees, which focus specifically on PA or PG/PC procedures. The President appoints the Chairperson.
- *Term of Service:* At a minimum, one (1) year or as needed

REGIONAL REALIGNMENT COMMITTEE

- *Responsibilities:* The Regional Realignment Committee will review the current structure and makeup of the five Regions. If the committee determines the five regions should be restructured to add more regions, the committee would then be tasked with developing a plan identifying which counties should comprise the new regions and how many new regions should be created. The Chairperson would present the written plan to the Executive Board for approval. Upon the Executive Board's approval, the plan would need to be voted on by the membership.
- *Committee Seats:* If possible, at least 1 representative from each "region" sits on the committee and includes a balanced mix of PA/PG/PCs, very small, small, medium, large, and very large County representatives. The President appoints the Chairperson.
- *Terms of Service:* At a minimum, one (1) year or as needed

TRANSFERRING CASES COMMITTEE

- *Responsibilities:* The Transferring Cases Committee will develop an MOU which would document an agreed upon set of standard protocols for ownership of cases by given counties and the transfer of cases between County PA/PG/PC programs
- *Committee Seats:* If possible, at least 1 representative from each "region" sits on the committee and includes a balanced mix of PA/PG/PCs, very small, small, medium, large, and very large County representatives. The President appoints a Chairperson.
- *Terms of Service:* At a minimum, one (1) year or as needed